

HUNGRY MOTHER LUTHERAN RETREAT CENTER
772 E Hungry Mother Dr. Marion, VA 24354

FACILITIES APPLICATION FOR USE

Complete this whole form with appropriate signatures and mail, along with a non-refundable deposit of 50% of total due to: HMLRC 772 E Hungry Mother Dr. Marion, VA 24354

Group information:

Group Name: _____
Street Address: _____
City, State: _____ Zip: _____
Contact Person: _____
E-Mail: _____
Home/Office Phone: _____ Cell Phone: _____

Please check which facilities your group would like to rent:

- Creek Cabin - \$100/night, sleeps 8
- Log Cabin - \$125/night. sleeps 12
- Bunkhouse* - \$12/person per night (\$200 minimum) - sleeps 40
*includes use of Shumate Hall
- Hemlock Trail Primitive Campsite - \$15/night
- Shumate Hall (Day Use) - \$5 per person (min \$100) - accommodates 80 people
- Pavilion (AM use until 2 PM) - \$75 - accommodates 250 people
- Pavilion (PM use after 4 PM) - \$75 - accommodates 250 people
- Pavilion (full day) - \$125 - accommodates 250 people
- Whole Camp - \$550/day

Arrival/Departure:

Arrival Date _____ Time _____ Departure Date _____ Time _____
Est. # in group _____ # cots requested _____

Total Estimated Fees \$ _____
Less any discounts \$ _____

*We offer all groups the following discounts - call for details:
25% off Mission Work Groups, FREE Creek Cabin stay for rostered church leaders*

TOTAL DUE \$ _____

Please read and sign Release of Liability on next page. HMLRC policies are found on following pages.



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Release of Liability
(required to rent)

In signing this Application For Use, the applicant agrees to (on behalf of itself and all persons of the group), and does assume, full responsibility for any damage or destruction to, or of, the property and facilities of Hungry Mother Lutheran Retreat Center due to negligence or improper use, and guarantees such replacement, reimbursements or repairs as may be necessary, and also agrees to relieve, absolve and release Hungry Mother Lutheran Retreat Center staff, Board of Directors and the Evangelical Lutheran Church in America from liability claims resulting from any injury or mishap to persons, or property of persons, with said group suffered while on the property. I affirm that I have read, understand and agree to the above statement and to the Camp policies (available at our website or by requesting a printed copy).

Signature Required

Date



HUNGRY MOTHER LUTHERAN RETREAT CENTER
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I. GENERAL POLICIES

Hungry Mother Lutheran Retreat Center consists of 58 acres in the Blue Ridge Mountains bordered by the Jefferson National Forest and adjacent to Hungry Mother State Park in Smyth County, Virginia. It is an outdoor ministry of the Virginia Synod of the Evangelical Lutheran Church in America providing all who wish to visit the opportunity to know and sense the presence of God and experience God's grace and love through nature and Christian community. The Camp is a place set apart from daily life where groups, families and individuals may come for fellowship, worship, and re-creation to renew and strengthen one's body, mind and spirit for service to others through Christ.

The Camp property and facilities are dedicated to the glory of God and the ministry of Christ. The streams, the trails, the forest, the buildings, the plants, and the animals all deserve to be treated with respect. All these must be protected so that others might come to use and enjoy the Camp.

1. Campfires are allowed only in fire pits or rings. Wood may be collected from the ground only. No cutting of trees or vegetation permitted.
2. Smoking is not permitted in any of our buildings. Those who smoke outside must deposit cigarette butts into proper receptacles.
3. No illegal substances, explosives, firearms or weapons of any kind are permitted on Camp property.
4. Except wine intended for use in worship services, alcohol is permitted only with prior approval by the director and may not be consumed in public areas.
5. An adult is required to be on-site at all times when youth under 18 years of age are present at the Camp. HMLRC is in no way responsible or liable for inadequate supervision on the group's part.
6. The group is responsible for its own first-aid needs and for emergency transportation. An emergency telephone is located at Shumate Hall. Smyth County Hospital is located about 4 miles from the Camp off HWY 16, just before the first stoplight on your way back to the Interstate.
7. Any personal sports equipment brought for activities should be clearly marked to distinguish from Camp property.
8. No trail bikes or all-terrain vehicles are allowed on Camp property without specific permission.



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9. HMLRC does not provide linens – you must bring your own.
10. All groups are to inspect and clean areas they use, including the grounds. Cleaning instructions are included in each facility. Please have consideration for those coming after you and do a thorough job.
11. ALL TRASH MUST BE REMOVED BEFORE DEPARTURE. Hours of operation and directions to the nearest collection site are included in the binder you receive when you check in.
12. Pets are not allowed in any of the buildings at Camp. Owners must clean up after pets and are responsible for their pet's actions. Please keep them on leashes if other groups are on-site at the same time.

Hemlock Campsite Specific Policies

1. Two tents with six people maximum per site
2. Quiet time from 10:00 pm-8:00 am.

II. SCHEDULING, CANCELLATION AND REFUNDS

Scheduling of the Camp Facilities is handled by calling the Camp office (276)783-6521. Reservations must first be tentatively scheduled by phone through the Camp office and will be confirmed upon receipt of a SIGNED Application For Use and deposit. If the application and deposit are not received within 3 weeks of your tentative reservation, we will not be able to hold the date reserved for your group unless we receive a call requesting an extension. Out of courtesy to other groups it is important to let the Camp office know immediately when the decision has been made not to use a date. **Once a reservation is confirmed, the deposit is non-refundable if you cancel, unless we are able to rebook your dates.** This matter is important in order for us all to be good stewards of the Camp's resources.

Check-in time is no earlier than 3:00 pm and checkout time is no later than 2:00 pm for all groups.

